

**From:** UCSF-VPAA [mailto:UCSF-VPAA@UCSF.EDU]  
**Sent:** Wednesday, January 20, 2010 10:43 AM  
**To:** ALLACAD@LISTSRV.UCSF.EDU  
**Subject:** Announcement to Faculty: Update on Advance Project

Dear Colleagues:

I am writing to update you on "Advance", the on-line faculty advancement project. Last April, Phase 1 of the project was developed and implemented by my office in partnership with the Office of Academic and Administrative Information Systems (OAAIS). Subsequently, four enhancement releases to the Advance system were implemented, including access to even more detailed appointment history information. In addition, the Advance Working Group met over the course of 34 weeks to define the general requirements for Phase 2. Phase 2 will focus on building an online tool for submitting, tracking and reviewing appointment and advancement materials.

The 2011 advancement process will still be completed using paper packets; however, in the coming months, new Advance features will facilitate this paper process. These features will greatly assist departmental administrators by increasing the speed and efficiency with which the packets are prepared. For example, administrators will be able to contact references through Advance, and references will be able to input their comments directly into the system. In addition, faculty will notice the availability of more information regarding the status of their packet, starting with the departmental submission.

Our goal is to process all 2012 advancement packets entirely on-line using the Advance system. Although most of the features we are currently building will have minimal impact on faculty, they lay the foundation for the coming electronic packet process.

For more detailed information on the Advance project, I invite you to review the [Advance website](#). The project continues to include the involvement and input of many faculty members. I would welcome your feedback and comments at [AdvanceProject@ucsf.edu](mailto:AdvanceProject@ucsf.edu).

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