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**Subject:** A new "Custom CV" enhancement to Advance – 9/26/16 Implementation  
**Date:** Monday, September 26, 2016 11:22:30 AM

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## SUMMARY:

New functionality in Advance has been implemented which allows you to create a "Custom CV" using the sections within MyCV.

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Dear Colleagues:

I am pleased to announce a new feature in Advance: a Custom CV tool which will enable you to create and save one or more Custom CVs for use outside of the academic review process.

The MyCV format in Advance was designed to facilitate the academic review process. However, its structure may not be ideal for other situations where a CV is requested. For many faculty, this has meant maintaining a CV in their desired format outside of the Advance system, and then using that CV to update their Advance CV for their academic review; in essence, maintaining two (or possibly more) CVs.

Beginning today, you can use your MyCV information to create and save one or more Custom CVs for use outside of the academic review process. Our hope is that this feature will enable you to retire the CVs maintained outside of Advance.

## WHAT IS CHANGING:

When you open your CV in Advance, you will see a Custom CV link to the left of the NIH Biosketch link – just select "Create New CV" from that link to begin the process of constructing a Custom CV.



## WHERE TO FIND ADDITIONAL RESOURCES:

The [Advance page](#) on the Academic Affairs website has been updated with a [Custom CV Quick Start Guide](#).

In addition, the ADVANCE Project Team will continue to present monthly webinar sessions. The Custom CV session will focus on the new Custom CV functionality and will include time

for faculty to ask questions about the Custom CV. Faculty can participate in these interactive sessions by logging in from their computers. Click [here](#) for the webinar schedule.

The new Custom CV functionality is the result of the involvement and input of many faculty members. I would like to personally acknowledge the outstanding effort of the faculty members who serve on the [CV Workgroup](#).

I invite your feedback and comments at [AdvanceProject@ucsf.edu](mailto:AdvanceProject@ucsf.edu). Thank you for your continued support and suggestions.

Best regards,

Brian K. Alldredge, PharmD  
Vice Provost, Academic Affairs