Call for Nominations: UCSF Presidential Chair 2016-2017

Deadline for Nominations is January 25, 2016

The Office of the Vice Provost-Academic Affairs invites UCSF faculty to submit nominations for the 2016-2017 UCSF Presidential Chair.

Details below. For more information, please visit the UCSF Presidential Chair website.

Purpose:
UCSF Presidential Chairs are intended to encourage new or interdisciplinary program development or to enhance quality in existing academic programs of the University. To meet this broad goal of contributing to the enrichment of campus academic life, UCSF will allocate Presidential Chair funding of up to $150,000, based on expenses incurred, to support the appointment of a distinguished visiting professor for up to one year. It is intended that incumbents be highly visible on campus, and that their tenure be accompanied by appropriate campus-wide activities and publicity.

Term and Duration of Appointment:
The Presidential Chair is appointed for a maximum of one year. If more than one visit is planned the nominator should explain in detail how the proposal and the University would benefit. Nominations of less than full-time and/or for less than three months should include substantial justification within the proposal for the need for this part-time and/or short-term appointment.

Each appointment starting date will be negotiated separately. When stating a desired starting date, please keep in mind that a minimum lead-time of four months is needed for a non-US citizen to make visa and other travel arrangements. Although the working title will be Presidential Chair, the individual will be appointed as a Visiting Professor (Title Code 1108-1714). The appointment will be governed by APM 230 and the academic home department(s) will be required to submit an appointment packet through Advance.

Funding:
The Presidential Chair appointee may be awarded an amount that is commensurate with the duration of the appointment, with a maximum of $150,000 for the upcoming fiscal year. Award funds may be used to support the recipient’s salary (with appropriate justification), instructional activities, research, or other creative activities of the incumbent Chair holder. Requests for associated costs, if justified by the proposal, will also be considered. These may include housing, travel, research supplies and other related expenses. All expenditures should follow the terms and conditions of the Presidential Chair Award and applicable University policies.

Responsibilities of the Nominating Units:
All arrangements should be handled by the host department(s). Such arrangements could include (though are not limited to) helping the recipient access resources, providing appropriate advice on housing and living in the local community. Campus announcements or publicity related to the appointee will also be managed by the department. For international recipients, the hosting department(s) must assure that the visa process is appropriately handled by the recipient. The nominating department(s) will be responsible for making all expense reimbursements and payroll arrangements for the recipient during the term of the professorship. The department is responsible for ensuring compliance with the
appropriate UC policies with respect to qualifying for travel (including airfare) and reimbursement of expenses.

**Nomination Process:**
Nominations will be reviewed by an ad hoc Committee of faculty appointed by the Vice Provost, Academic Affairs. The following criteria are used to evaluate nominations: plan, nominee, innovation, budget, overall impact. The Vice Provost will make the final decision based on the Committee’s recommendations, after which nominators will be notified.

**Reporting Requirements:**
Following the end of the Presidential Chair appointment period the host department will submit a brief report to the Office of the Vice Provost, Academic Affairs within two months. The report should summarize the Presidential Chair’s activities and provide an account of the funds expended.

**Nomination Packet:**
The packet must include all six (6) of the components below, submitted as a single PDF.
1. Nomination form (PDF or MS Word).
2. Nomination statement (summary of the purpose, dates and duration of the proposed appointment and of the scholar’s intended activities while at UCSF).
3. Detailed budget ($150,000 maximum).
4. Justification of the budget (indicating compliance with UC business and finance policy).
5. Letter of support and concurrence from the Dean of the relevant School(s). As appropriate, faculty who would benefit from the appointment should also provide letters of support.
6. CV of the nominee.

**Submission:**
Deadline is January 25, 2016 at 5 p.m.
Submit as a single email attachment (PDF) to: Abigail.Draper@ucsf.edu.
Attention: Brian Alldredge, Vice Provost-Academic Affairs

**Timeline:**
November 18, 2015: Nominations open
January 25, 2016: Nominations close
February, 2016: Committee review
March, 2016: Nominators are notified
      Fall, 2016: Appointment starts (approx.)
Summer, 2017: Appointment ends (approx.)
      Fall, 2017: Report due (within 2 months of end date)

For more information, visit the [UCSF Presidential Chair website](#).
Questions may be directed to Abby Draper at 415-514-0421.

Sincerely,

Brian K. Alldredge, PharmD
Vice Provost, Academic Affairs
Professor of Clinical Pharmacy and Neurology
University of California, San Francisco