

San Francisco Campus (SOM, SOD, SON, SOP)

**Approvals Required on Academic Personnel Dossiers for Non-Faculty Academics**

<b>APPOINTMENTS AND/OR CHANGES IN SERIES</b>	<b>Dean</b>	<b>CAP</b>	<b>VPAA</b>
<b>Academic Administrator/Academic Coordinator</b> (includes units reporting directly to Chancellor from the Proctor Foundation, LPPI and Global Health)	X		
<b>Academic Administrator/Academic Coordinator</b> (Units Reporting Directly to Chancellor)			X
<b>Lecturer</b> (with Contract If Applicable)	X		X
<b>Lecturer without Salary</b>	X		
<b>Professional Research</b>	X		
<b>Recall</b>	X		
<b>Research Associate</b> (without Salary)	X		
<b>Specialist</b> (includes units reporting directly to Chancellor from the Proctor Foundation, LPPI and Global Health)	X		
<b>Specialist</b> (Units Reporting Directly to Chancellor)			X
<b>Librarian</b>	CAPA	Univ Lib	VPAA

<b>MERITS, APPRAISAL, FIVE YEAR REVIEW</b>	<b>Dean</b>	<b>CAP</b>	<b>VPAA</b>
<b>Academic Administrator/Academic Coordinator</b> (includes units reporting directly to Chancellor from the Proctor Foundation, LPPI and Global Health)	X		
<b>Academic Administrator/Academic Coordinator</b> (Units Reporting Directly to Chancellor)			X
<b>Lecturer</b> (with Contract, If Applicable)	X		X
<b>Professional Research*</b> Advancement All Ranks: Normal 1 Year Accelerated 2 Years or More Accelerated/Decelerated Research VI	X X X X		
<b>Specialist</b> (includes units reporting directly to Chancellor from the Proctor Foundation, LPPI and Global Health)	X		
<b>Specialist</b> (Units Reporting Directly to Chancellor)			X
<b>Librarian</b>	CAPA	Univ Lib	VPAA

\*Effective July 1, 2010, approval authority for all actions for Professional Research Series appointees will be delegated from the VPAA to the Dean's office.

<b>PROMOTIONS</b>	<b>Dean</b>	<b>CAP</b>	<b>VPAA</b>
<b>Academic Administrator</b> (includes units reporting directly to Chancellor from the Proctor Foundation, LPPI and Global Health)	X		
<b>Academic Administrator</b> (Units Reporting Directly to Chancellor)			X
<b>Professional Research</b>	X		
<b>Specialist</b> (includes units reporting directly to Chancellor from the Proctor Foundation, LPPI and Global Health)	X		
<b>Specialist</b> (Units Reporting Directly to Chancellor)			X
<b>Librarian</b>	CAPA	Univ Lib	VPAA

PLEASE NOTE: ACADEMIC COORDINATOR—Advancement from Academic Coordinator I->II->III is an appointment not a promotion.